

## **International Island Games Association**

### **The Sports and Sports By-Laws**

#### **PART 1 – GENERAL**

**This Section applies to all of the approved Sports as listed below.**

##### **Section 1 - The Sports**

###### **1.1 The Approved Sports are:**

- Archery
- Athletics
- Badminton
- Basketball
- Bowls – one from Indoor Bowls, Outdoor Bowls or Ten Pin Bowling
- Cycling
- Football
- Golf
- Gymnastics
- Judo
- Sailing - may also include Sailboarding
- Shooting
- Squash
- Swimming
- Table Tennis
- Tennis
- Triathlon
- Volleyball - may also include Beach Volleyball

**1.2** For clarification Sailing and Sailboarding are not separate sports.

**1.3** For clarification Volleyball and Beach Volleyball are not separate sports

**1.4** 'Bowls' shall include Indoor Bowls, Outdoor Bowls and Ten Pin Bowling but only one discipline can be held at a Games.

##### **Section 2 - The Responsibilities of the Host Island Organising Committee**

**2.1** The IIGA retains overall control of the Games.

**2.2** The Organising Committee shall ensure all sports operate under the IIGA Constitution Operational Guidelines and Sports By-laws and where there is no direct conflict they shall also operate under each Sport's International Federation Rules.

- 2.3** The Host Island Organising Committee (hereafter called 'the Organising Committee') shall provide medical treatment during the competitions. Arrangements must be made with a nearby hospital for emergency treatment
- 2.4** The Organising Committee shall ensure that each sport in the Games is overseen by a Technical Committee.
- 2.5** The Organising Committee shall be responsible for appointing all Sports Technical Officials for the Games
- 2.6** The Organising Committee shall appoint a suitably qualified and experienced Sports Director who shall be responsible for ensuring that each sport is properly administered.
- 2.7** The Organising Committee shall appoint suitably qualified and experienced Coordinators for each sport; who will, in partnership with the Host Island's Sport Governing Body, be responsible for arranging the competitions and ensuring that all necessary venues and facilities meet with the requirements of the IIGA Guidelines and Sports By-laws. Any doubt that exists as to the suitability of any venue or facility must be reported immediately to the Executive Committee by the Organising Committee.
- 2.8** Each Sport Coordinator shall arrange a suitable date, time and venue for both the Pre-Competition and Post-Competition Sports Team Managers Meetings.

### **Section 3 - Sports Team Managers Meetings**

#### **3.1 Arrangements**

- 3.1.1** Each Sport Coordinator shall be responsible for:
- Notifying all of the competing Member Islands Team Managers, the Chairman and/or Secretary of the Technical Committee and the General Secretary of the IIGA of the date, time and venue of the Pre-Competition Sports Team Managers meeting 2 weeks before the Opening Ceremony of the Games.
  - Ensuring that the date, time and venue of the Post-Competition Sports Team Managers Meeting are confirmed during the Pre-Competition Sports Team Managers Meeting.
- 3.1.2** The Meeting shall be chaired by the Chairman of that Sport's Technical Committee.
- 3.1.3** The Secretary to that Sport's Technical Committee shall act as Secretary for the Meeting

#### **3.2 Attendance – those entitled to attend are:**

- A maximum of 2 representatives of each of the competing Member Island Sports Teams
- The Technical Committee including any Co-opted Members for that sport.
- An Observer from the Sport's International Federation (if appropriate).
- The Senior Official responsible for conducting the event
- The Host Island Sport Coordinator.

- The future Host Island Sport Coordinator
- The IIGA Officers and Executive Committee Members.

### **3.3 Voting Rights**

3.3.1 1 vote only per Member Island present

3.3.2 The Chairman shall have the casting vote if required.

### **3.4 The Pre-Competition Sports Team Managers Meeting**

3.4.1 Suggested agenda:

- 1 If the Chairman of the Technical Committee is not present one shall be appointed from those present.
- 2 If the Secretary of the Technical Committee is not present one shall be appointed from those present.
- 3 The Chairman should: -
  - Introduce:
    - Member/s of the IIGA Executive Committee (if present)
    - The Technical Committee Members including any co-opted Members
    - Host Island Sport Coordinator
    - Observer from the International Federation (if present)
  - confirm those voting Members present
  - confirm the Programme and Order of Events
  - clarify the Rules e.g. seeding
  - notify meeting of withdrawals etc.
  - explain the procedures to be followed
  - confirm arrangements for training and warm-up
  - medal presentations
  - explain the appeals process
  - take questions from the floor
- 4 Appoint of a Jury of Appeal
- 5 Any Other Business
- 6 Confirm the day, time and place of the Post-Competition Sports Team Managers Meeting.

### **3.5 The Post-Competition Sports Team Managers Meeting**

3.5.1 Suggested agenda:

- 1 If the Chairman of the Technical Committee is not present one shall be appointed from those present.
- 2 If the Secretary of the Technical Committee is not present one shall be appointed from those present.
- 3 The Chairman should: -
  - Introduce:

- Member/s of the IIGA Executive Committee (if present)
  - The Technical Committee Members including any co-opted Members
  - Host Island Sport Coordinator
  - Observer from the International Federation (if present)
  - Confirm those voting Members present
- 4 Approve the Minutes of the last meeting (if available)
  - 5 Matters arising from the Minutes
  - 6 Review all aspects of the current Games:
    - pre-Games information
    - entries
    - programme
    - officiating
    - results service
  - 7 Agree an outline Programme for the next Games
  - 8 Formulate recommendations, if any, for the next Organising Committee
  - 9 Review the sport specific IIGA By-laws and forward any proposed amendments to the Technical Committee.
  - 10 Elect a Technical Committee to serve until the conclusion of the next Games. Contact details for the Chairman and Secretary to be noted in the Minutes of the meeting.
  - 11 Any Other Business
- 3.5.2 The Sports Coordinator for the next Games should, if possible, be present at this meeting.
- 3.5.3 Within 2 months of the Closing Ceremony of the Games
- Minutes of both the Pre-Competition and Post-Competition Sports Team Manager Meetings should be sent to the General Secretary of the IIGA, the Sports Coordinator of the next Host Island, to each Member Island that participated in the sport, and to any new Member Island
  - **The General Secretary of the IIGA must be informed of the names and contact details for both the Chairman and Secretary of the newly elected Sports Technical Committee**

#### **Section 4 - The Sports Technical Committees**

##### **4.1 Meetings**

The Technical Committee may meet at such times as is deemed necessary during the course of the Games.

##### **4.2 Appointment**

Each Sports Technical Committee:

- Will be elected at the Post-Competition Sports Team Managers Meeting and serve until the conclusion of the next Games.
- Shall consist of a minimum of 3 and a maximum of 6 Sports Team Members, preferably from different Member Islands.
- Shall have either a permanent Chairman or Secretary to ensure continuity.
- Include a representative from both of the future Host Islands (if applicable).

#### **4.3 Roles & Responsibilities**

##### **4.3.1 Each Technical Committee shall:**

- Oversee the Technical arrangements for their sport during the Games.
- Ensure that all sports shall operate under the IIGA Constitution, Operational Guidelines and Sports By-laws and where there is no direct conflict they shall also operate under each Sport's International Federation Rules.
- Each Technical Committee may co-opt non-voting persons to act as advisers.

4.3.2 In the period between the Games the Technical Committees will act in an advisory capacity for the Executive Committee, the next Host Island Organising Committee and Sport Coordinator.

4.3.3 Any proposed amendment to the Sports By-laws must be forwarded by the Technical Committee to the General Secretary of the IIGA no later than 6 months before the Games at which the changes will come into effect for approval by the IIGA Executive Committee.

#### **Section 5 – Jury of Appeal**

##### **5.1 The Jury of Appeal for all sports will:**

- Be appointed at the Pre-Competition Sports Team Managers Meeting.
- Consist of a panel of 5 Members, preferably from different competing Member Islands, plus a non-voting Secretary.
- Have no more than 40% of the Members from 1 Member Island.
- Require a minimum of 3 Members, plus the Secretary, to hear an appeal.
- A Member of the Jury of Appeal cannot participate in an appeal which concerns a competitor from the same Member Island.
- Permit the official International Federation Delegate/Observer of the sport or event to attend if present at the Games but not have a vote.

#### **Section 6 Protests and Complaints**

6.1 Any protests or complaints will be investigated by the Referee and a decision made by him/her. An appeal against this decision can be made to the Jury of Appeal with a further right of appeal by any aggrieved party to the Island Games Association Court. The Court will not deal with any protests or complaints made against a referee or other official regarding placing, fouling or other facts of the competition save for exceptional circumstances.

## **PART 2 – SPORTS SPECIFIC BY-LAWS**

### **Section 6 - The Sports By-laws**

#### **Tennis By-laws**

##### **Section 1 – Competition Rules**

**1.1** The Tennis competition shall operate under the IIGA Constitution, Operational Guidelines and Sports By-laws and where there is no direct conflict with the aforesaid IIGA Rules and Regulations shall also operate in accordance with the current Rules and Regulations of the International Tennis Federation (ITF).

##### **1.2 Match Regulations**

All main draw matches shall consist of 2 sets with a tie-break at 6 - 6 in each set. If the score is 1 set all, then a Championship tie-break will be played to decide the match.

##### **Section 2 – General**

###### **2.1 Island Representation**

2.1.1 Member Islands may bring a maximum of 5 men and 5 women players to the Games.

###### **2.1.2 Individual Competition**

###### **2.1.2.1 Singles**

Men a maximum of 4 competitors per Member Island

Women a maximum of 4 competitors per Member Island

###### **2.1.2.2 Doubles**

Men a maximum of 2 pairs per Member Island

Women a maximum of 2 pairs per Member Island

2.1.2.3 **Mixed Doubles** a maximum of 4 pairs per Member Island

###### **2.1.3 Team Competition**

A maximum of 1 Mens Team and 1 Ladies Team each to consist of a maximum of 5 players and a minimum of 2 players.

###### **2.2 Age of Competitors**

2.2.1 All players must have reached their 14<sup>th</sup> birthday by the day of the Opening Ceremony of that Games.

2.2.2 In respect of competitors under the age of 18 years competing Member Islands must make arrangements for them to be correctly supervised and comply with all relevant child welfare legislation of their own Island and that of the Host Island.

###### **2.3 Officials**

2.3.1 To be appointed by the Organising Committee.

2.3.2 The competition will be controlled by the Tournament Referee and an Assistant Referee if Tennis is being played at more than 1 site. Referees must be suitably qualified.

2.3.3 The Host Island must provide qualified umpires for all Team Event matches (not for dead rubbers) and from the quarter-finals onward for main draw individual matches.

2.3.4 The Referee shall be required to:

- Keep a hard copy record of ALL matches, including Individual matches within the Team Event
- Record all tie-break scores
- Correctly record a score at the point of a retirement (a match ended midway through, usually by injury) e.g. 6-2, 2-0 retired, or if the match never started as a “walkover”
- Ensure that the nominated player order is STRICTLY adhered to in the Team Events.
- Authorise/oversee the result input in the computer system before it is released for general viewing.

2.3.5 The computer results system should incorporate the seeding numbers in all draws.

2.3.6 The computer results system should record the tie-break scores i.e. 7-6 (7-3), 6-7 (5-7), 6-4.

2.3.7 In the event of the ITF appointing an International Observer that person shall have the rights given to him/her by the ITF Rules.

## **2.4 Events**

### **2.4.1 Individual**

Men's Singles

Ladies Singles

Men's Doubles

Ladies Doubles

In addition Mixed Doubles will be played at the discretion of the Organising Committee.

### **2.4.2 Team**

Men's Team Event

Ladies Team Event

### **2.4.3 Competition Programme**

The priority order of events will be: -

- Team Event
- Men's and Ladies Singles
- Men's and Ladies Doubles
- Mixed Doubles.

## **2.5 Training**

2.5.1 Arrangements for any Pre-Games training/practice shall be made at the discretion of the Organising Committee.

2.5.2 Where possible courts should be available for practice for a minimum of 2 days prior to competition commencing. Courts should be available for all surfaces that are to be

used during the Games

## **2.6 Draw**

- 2.6.1 The Technical Committee in conjunction with the Tournament Referee will draw up the seeding for the Member Islands for the Team Event and the players for the Individual and Doubles Events. Due notice will be taken of all seeding produced by the different National Bodies, inclusive of the Host Island.
- 2.6.2 Any Draw may be supervised by the International Observer, if present, and the Tournament Referee (or his/her representative) and will be made by the Technical Committee.
- 2.6.3 The draw for both the Team Event and all Individual Events will take place prior to the start of the Games.

## **2.7 Venues**

- 2.7.1 Details of the court surfaces to be used must be passed on to Member Islands as soon as possible.
- 2.7.2 All matches should clearly display each player's name and Island on the court score board.

## **2.8 Equipment**

- 2.8.1 New balls will be used for each match. A minimum of 3 will be provided by the Organising Committee.
- 2.8.2 The winner of each match will return the balls and the match score to the Tennis office, and discover where and when their next match will take place.
- 2.8.3 The Organising Committee will decide on the make and type of ITF APPROVED, recognised championship tennis balls to be used at all Games matches.
- 2.8.4 Member Islands should be notified of the match balls decision a minimum of 4 months before the commencement of the Games.
- 2.8.5 Teams should bring their own balls for practice.

## **2.9 Clothing**

- 2.9.1 The ITF regulation for clothing and advertising on clothing will apply; provided that any further regulations that may be imposed by the IIGA shall take precedence.
- 2.9.2 Suitable Tennis clothing and shoes must be worn by all competitors in Games matches.
- 2.9.3 The name of the Member Island may be displayed on a player's kit. In addition, the sponsors' logo must be within the limitation specified in current IIGA and ITF rules.

## **2.10 Medical**

- 2.10.1 The Organising Committee shall provide sufficient medical treatment during the competitions. Arrangements must be made with a nearby hospital for emergency treatment.

## **2.11 Medals**

- 2.11.1 Medals will be awarded as follows:



- Men's Singles 1 Gold, 1 Silver, 2 Bronze (losing semi-finalists)
- Ladies' Singles 1 Gold, 1 Silver, 2 Bronze (losing semi-finalists)
- Men's Doubles 2 Gold, 2 Silver, 4 Bronze (losing semi-finalists)
- Ladies' Doubles 2 Gold, 2 Silver, 4 Bronze (losing semi-finalists)
- Mixed Doubles 2 Gold, 2 Silver, 4 Bronze (losing semi-finalists)
- Men's Team up to 5 Gold, up to 5 Silver, up to 10 Bronze  
(losing semi-finalists)
- Ladies Team up to 5 Gold, up to 5 Silver, up to 10 Bronze  
(losing semi-finalists)

2.11.2 Should any event not be completed, no medals for that event will be awarded, except where the event has reached the medal stage. If the semi-final stage has been reached but not completed each semi-finalist shall be entitled to a Bronze medal. If the semi-finals have been completed but it is not possible to hold the final Bronze medals will be awarded to the defeated semi-finalists and Silver medals to each of the finalists.

2.11.3 Losing semi-finalists in both Team and Individual events will receive bronze medals, providing they have not been defaulted under the code of conduct. However, if there are seven or less entrants in the Team Event and a team, or teams, reaches the semi-finals without defeating another Island then the two losing semi-finalists shall play off for a bronze medal. In the same way, if there are seven or less entrants in an Individual Event and a competitor, or competitors, reaches the semi-final without defeating another competitor, then the two losing semi-finalists shall play off for the bronze medal.

2.11.4 Should a Team earn medals all nominated players will receive a medal, regardless of whether or not they played.

## 2.12 Protests and Complaints

Any protests or complaints will be investigated by the Tournament Referee and a decision made by him/her. An appeal against this decision can be made to the Jury of Appeal with a further right of appeal by any aggrieved party to the Island Games Association Court.

## 2.13 Banned Substances and Drug Testing

All competitors in every event shall be subject to Section 9 of the Operational Guidelines of the IIGA.

## Section 3 - Technical Committee - See PART 1 – GENERAL Section 4 – The Sports Technical Committees

3.1 **Appointment** – see Section 4.2 - page 5

3.2 **Meetings** – See Section 4.1 - page 5

**Section 4 – Pre and Post-Competition Sports Team Managers Meetings - See PART 1 – GENERAL Section 3 – Sports Team Managers Meetings**

- 4.1 **The Pre-Competition Sports Team Managers Meeting** – See Section 3.4 - page 3
- 4.2 **The Post-Competition Sports Team Managers Meeting** – See Section 3.5 - pages 3 & 4
- 4.3 **The Jury of Appeal** – See Section 5 - pages 5 & 6

**Section 5 – Individual Competition**

- 5.1 The maximum number of players to be entered from each Member Island shall be:
  - 4 persons in each Singles event
  - 2 pairs in each of the Men's and Ladies Doubles events
  - 4 pairs in the Mixed Doubles event.
  - No player may enter more than 2 Individual events.

Note: In no event may players from different Member Islands team-up together.

- 5.2 1 month before the Games, each Member Island shall confirm its order of merit for the players entered in the Singles events and also nominate pairings and order of merit for the Doubles and Mixed Doubles events.
- 5.3 No coaching may take place during Individual events.
- 5.4 The minimum time between a player's matches will be 30 minutes. The maximum time between consecutive matches will be 1 hour.
- 5.5 The singles draw shall be made so that all players from teams in the semi-finals of the Team Event receive a bye in the round of 64, where possible. In addition, players from a Team that was still in contention would not be required to play an individual match at the same time that their Team was on court, where possible.

**Section 6 – Team Competition**

- 6.1 Players shall be nominated in RANKING ORDER and this order CANNOT be changed throughout the Team Event. Players ranked 1 and 2 do NOT have to play in every match, but the order of the players must remain the same relative to one another i.e. if numbers 3 & 4 play then the 3<sup>rd</sup> ranked player is no. 1 and the 4<sup>th</sup> ranked player no. 2. No extra players may be added throughout the Team Event, even in the case of injury (except by application to the Jury).
- 6.2 The actual playing order of the Team must be nominated to the officials 30 minutes before the scheduled start time of the match, but not before the completion of the previous match of the Team.
- 6.3 Doubles pairings shall be nominated after the conclusion of the second Singles match to be played.
- 6.4 Team event sequence, match and order of play

	Team A	v	Team B
1 <sup>st</sup> match	No. 1 Singles	v	No. 1 Singles

	Nominated player		Nominated player
2 <sup>nd</sup> match	No. 2 Singles	v	No. 2 Singles
	Nominated player		Nominated player
1 <sup>st</sup> match	No. 1 Doubles	v	No. 1 Doubles
	Nominated players		Nominated players

- 6.5** The Doubles match will not commence until both Singles matches are over.
- 6.6** There will be a minimum of 30 minutes and a maximum of 1 hour between the end of the last Singles match and the start of the Doubles match.
- 6.7** Matches will be continuous, unless affected by the weather.
- 6.8** Teams may be required to play 2 Team matches in 1 day.
- 6.9** Davis Cup Rules of Coaching apply, i.e. for each match in the Team competition a player may receive coaching from 1Team official, who is sitting on court-side, but only when changing ends at the conclusion of a game.